

Admission Agreement - 2020

The Creek Preschool & Kindergarten has established these guidelines for your convenience and in an effort to alleviate confusion as to payments and regulations during the school year.

Registration: A non-refundable registration fee per child is due upon enrollment at The Creek. This registration fee holds your child's spot for the upcoming school year and is used to purchase curriculum, field trips, disaster kits, and supplies for your child.

Tuition: The annual tuition is split into 10 equal payments. You can choose to pay the monthly tuition via Zelle, check or cash. The first payment will be due on August 15th and the last on May 15th.

It is your responsibility to ensure that payment for your student's account is received by the 15th of the month. A \$20 late fee will apply for payments received after the 15, with a \$5 per day late charge for every business day following. If you are two months behind on your payment, we reserve the right to cancel your enrollment immediately and full payment for the months owed will be due the same day. Any delinquent account of 2 months or more will be turned over to collections in the full amount owed.

Checks returned by the bank for non-sufficient funds will be assessed a \$30 late fee.

Discounts:

Sibling Discount: 10% off second student's tuition.

Church Discount: Members and regulars of Revive Covenant Church receive 10% off

More than one discount can be used if applicable.

If it becomes necessary to modify this agreement a 30-day notice in writing will be given to the parents. Refund of tuition is based on the time of notification of withdrawal. A 30 days notice is required, and any monies prepaid over that amount will be refunded. **Withdrawal after March 1st will require full payment of tuition through April 15th.**

The Creek Preschool reserves the right to cancel this Admission Agreement for any reason at any time, as decided by the Preschool Director.

The department of Licensing shall have the authority to interview children or staff, and to inspect and audit child or facility records without prior permission. The Department of Licensing shall also have the authority to observe the physical condition of a child, including conditions which could indicate child abuse, neglect, or inappropriate placement, and to have a licensed medical professional physically examine the child.

As a condition to enrollment of my child, I consent to and will comply with this admission agreement together with the policies and procedures outlined in the parent handbook.

Student Name _____ Parent Name _____

Parent Signature _____ Date _____

School Director _____ Date _____